

Little Caterpillars Development Center, Inc. Parental Agreement with Child Care Facility

1. The Little Caterpillars Development Center agrees to provide day care for _____
(Name of Child)
on _____, _____ a.m. to _____ p.m.
(Days of Week)
from _____ to _____. My child will participate in the following meal plan (circle
(Month) (Month)
applicable meals and snacks): breakfast; lunch; afternoon snack;
2. Before any medication is dispensed to my child, I will provide a written authorization, which includes: date; name of child; name of medication; prescription number, if any; dosage; date and time of day medication is to be given. Medicine will be in the original container with my child's name marked on it.
3. My child will not be allowed to enter or leave the facility without being escorted by the parent(s), person authorized by parent(s), or facility personnel.
4. I acknowledge it is my responsibility to keep my child's records current to reflect any significant changes as they occur, e.g. telephone numbers, work location, emergency contacts, child's physician, child's health status, infant feeding plans, and immunization records, etc.
5. The facility agrees to keep me informed of any incidents, including illnesses, injuries, adverse reactions to medications, and exposure to communicable diseases, which include my child.
- _____ 6. I am aware that tuition is due on the Monday of each week and that failure to pay by Wednesday will result in a late fee. Failure to pay for two weeks will mean the dismissal of the child from the facility. A charge will also be administered for children picked up after 6:30 p.m. One free week a year is given after the child has been enrolled for a period of at least six months. Tuition and other fees must be paid in full without deduction for absences of any duration or for any cause, and without substitution of other days of attendance as "make up" days. This is because staffing and other operational costs are incurred on the basis of fixed levels of enrollment, and because few of these costs are eliminated when the child is temporarily absent.
7. Little Caterpillars Development Center, Inc. agrees to obtain written authorization from me before my child participates in routine transportation, field trips, special activities away from the facility, and water related activities occurring in water that is more than two (2) feet deep.
8. I have received a copy and agree to abide by the policies and procedures for Little Caterpillars Development Center, Inc.
9. We hereby grant to Little Caterpillars Development Center, Inc. permission to take whatever action in its judgment may be necessary in supplying emergency medical services to the above named child. We understand that consistent with the circumstances of the situation and available time, Little Caterpillars Development Center, Inc. will attempt to contact and follow the instructions of the parent or guardian, physician, or other person(s) designated by us on enrollment form. In the event Little Caterpillars Development Center, Inc. is unable to contact the parent or guardian, physician, or other person(s), we hereby grant permission to Little Caterpillars Development Center, Inc. to contact and comply with the advice of an available physician, ambulatory personnel, or emergency room personnel. We hereby agree that we will be solely responsible for and will promptly pay any expenses which may be incurred by Little Caterpillars Development Center, Inc. in making emergency medical care available including transportation to and from treatment at the nearest hospital.

10. We understand that we have one hour to pick up our sick child. In the event your child becomes sick while at daycare, Little Caterpillars Development Center, Inc. will first call the parent(s) or legal guardian(s). If they cannot be reached, the person(s) listed who are able to pick up the child will be called. The Center will call in the event of a fever of 101 degrees or higher, vomiting, diarrhea, or a communicable disease listed on the communicable disease chart in the foyer. In the event of fever, vomiting, or diarrhea, we understand that the child will not be allowed back into the Center until 24 hours after the symptoms have subsided. Therefore if the child leaves at 10:00 a.m. then he/she will not be allowed back until 10:00 a.m. of the following day. In the event of a communicable disease, the child will not be allowed back into the center until a written notice has been obtained from their doctor.

11. I hereby authorize Little Caterpillars Development Center, Inc. to transport my child to/from _____ school for the before/after school program.

Please circle applicable: before school _____; after school _____ ; N/A
(time) (time)

Signature (Parent/Guardian) _____ Date _____

Signature (Parent/Guardian) _____ Date _____

For Office Use Only

Registration Fee Paid _____ Check Number _____ Date _____